



COMMUNICATING WITH THE SCHOOL

A PARENT/CARER GUIDE

We believe it is important that parents feel they can contact the school no matter what the reason.

Every student is different and we are aware that sometimes parents just need clarification of a homework or sports fixture, but there are other times when a more serious issue needs to be raised.

We at Barnhill are always striving to improve communication with parents. This leaflet is designed to let you know who to contact and how, either by telephone or e-mail.

We will always work to respond to your communication within 48 hours. This time frame allows us to gather the relevant information, although in some cases this may take more time. If so, we will aim to notify you as to when we will be making contact.

Just like everyone else we do like to get positive feedback so if we have done something well please do let us know.

John Jones

Head of Barnhill Community High School

THE BARNHILL ETHOS



RESPECT

We understand that every person is important, and we **RESPECT** everyone for whom they are.



WISDOM

We admire the best of human **ACHIEVEMENTS** and we aim to become experts.



ASPIRATION

We enjoy challenges and **ASPIRE** to be better tomorrow than we are today.



COMMUNITY

We take an active part in our community in order to create belonging, fellowship and **IDENTITY**.

TOGETHER, ACHIEVING OUR BEST

USEFUL CONTACTS

We prefer for you to contact us by email. Please use staff email addresses if you need to contact staff directly. If you are unaware of a teacher's email address, please send your email to enquiries@barnhill.school, mentioning the staff name in the subject line.

Teachers are not in a position to check emails consistently throughout the day and the school does not expect work email to be checked during a teacher's personal time. Teachers want to respond to parental queries at the earliest opportunity and will do their best to do so, however, the majority of teachers' time is taken up teaching and preparing for lessons. Teachers' responsibilities extend beyond the classroom, and they may be unable to respond to you on the day a query is made. If you need to speak to a senior member of staff, please contact the email address above outlining your concern.

We aim to respond to you as soon as possible and within 48 hours. Part-time staff may take longer to reply.

HEADS OF YEAR

YEAR 7	Mr S Gaddu	sgaddu@barnhill.school
YEAR 8	Ms D Hillman	dhillman@barnhill.school
YEAR 9	Ms F Dale	fdale@barnhill.school
YEAR 10	Mr C Clyne	cclyne@barnhill.school
YEAR 11	Mr S Mann	smann@barnhill.school
YEAR 12 & YEAR 13	Mr P Shephard	pshephard@barnhill.school

CURRICULUM LEADERS

BUSINESS & ENTERPRISE	Mr J Church	jchurch@barnhill.school
CREATIVE DESIGN	Ms R Mitchell	rmitchell@barnhill.school
LIFE SKILLS	Ms C Jumpp-Graham	cgraham@barnhill.school
MFL	Ms V Castry	vcastry@barnhill.school
PERFORMING ARTS	Mr A Potts	apotts@barnhill.school
PHYSICAL EDUCATION	Ms R Macbride	rmacbride@barnhill.school
SCIENCE	Mr L Macauley	lmacauley@barnhill.school
SOCIAL SCIENCE	Mr S Wallace	swallace@barnhill.school
ENGLISH & LITERACY	Ms S Sriram	ssriram@barnhill.school
GEOGRAPHY	Mr R Gordon	rgordon@barnhill.school
HISTORY	Mr N Clarke	nclarke@barnhill.school
SENDCO	Ms L Hernandez	lhernandez@barnhill.school
MATHEMATICS	Mr B Watts	bwatts@barnhill.school
COMPUTING	Ms N Laiban	nlaiban@barnhill.school
ECONOMICS & ACCOUNTING	Ms M Moore	mmoore@barnhill.school

PASTORAL SUPPORT MANAGERS & ACADEMIC MENTORS

YEAR 7 & YEAR 8	Ms S Taylor	staylor@barnhill.school
YEAR 9, 10 & 11	Ms L Dixon	ldixon@barnhill.school
YEAR 12 & YEAR 13	Ms C Fitzgerald	cfitzgerald@barnhill.school

SCHOOL CONTACT DETAILS

You may telephone or email the school for further queries. At Barnhill we aim to respond to any call or email within 48 hours. If you have an urgent query, please make sure that the telephone operator knows this and we will deal with all such matter accordingly.

SCHOOL CONTACT DETAILS	
MAIN SWITCHBOARD	020 8839 0600
SCHOOL EMAIL	enquiries@barnhill.school
SCHOOL ABSENCE LINE	020 8839 0600 (opt 1, opt 1)
STUDENT ABSENCE EMAIL	dkorrey@barnhill.school
SCHOOL WEBSITE	www.barnhill.school
UNIFORM WEBSITE	https://www.yell.com/biz/vicky-s-hayes-8893164/

WAYS TO FEEDBACK TO THE SCHOOL	
PARENTAL FEEDBACK FORM	Given on school events such as parents evening and information evenings.
PARENT TEACHER EVENINGS	Held yearly, this is a superb opportunity to discuss your child's learning.
ANNUAL PARENTS SURVEY	An annual survey of all parents, this survey is carried out in the Summer Term.
SCHOOL EVENTS	Such as School Productions, Curriculum Evenings and Meet the Tutor evenings.

SAFEGUARDING TEAM

You can email the safeguarding team: reportingconcerns@barnhill.school

If there is an extremely serious concern go straight to Ms Hernandez or Ms Dennis.



MS HERNANDEZ
DEPUTY HEAD TEACHER / SAFEGUARDING LEAD



MS DENNIS
DEPUTY DESIGNATED SAFEGUARDING LEAD